



NATIONAL ASSOCIATION OF PRIVATE EDUCATIONAL INSTITUTIONS PERSATUAN KEBANGSAAN INSTITUSI-INSTITUSI PENDIDIKAN SWASTA

*Secretariat: C-M09, Suria Offices, Jalan PJU 10/4C, Damansara Damai, 47830 Petaling Jaya, MALAYSIA.
Tel/Fax : 6 (03) 615 671 00 Website : www.napei.org.my Email: enquiry@napei.org.my*

ANNUAL GENERAL MEETING 2011

SECRETARY'S REPORT

The year 2010/2011 saw the election of a new team of office bearers with several new faces along with some old guards. It was indeed wonderful to witness many new members eager to serve the association. Many new activities along with the traditional annual activities were well organised thanks to the close cooperation and dedication of the National Council members and member Institutions.

ADMINISTRATION

Membership

The current membership of NAPEI stands at 58. This year 6 educational institutions were approved to be members for the year 2010. It is with great pleasure that we welcome into NAPEI the following new members –

1. PJ College of Art & Design (PJCAD)
2. Masterskill College Ipoh Campus
3. Masterskill College (Metro Campus Kota Bharu)
4. Masterskill College (Metro Campus Kota Kinabalu)
5. JM Enrichment Sdn Bhd
6. Global Education & Placement Services Sdn Bhd

Two member institutions have terminated their membership with NAPEI for the year 2011:

1. ACE College
2. JM Education Counseling Centre (JMECC)

The National Council feels that to become a stronger voice at Government and Public forums, NAPEI has to go on an active membership drive to enable more educational institutions to join NAPEI, especially the smaller institutions as they are to be affected by the various Government agencies.

National Council Meetings

In spite of the Rules of NAPEI recommending a minimum of 4 National Council meetings a year, a total of 12 meetings have been conducted for the year 2010-11 to consistently address all issues raised by both member institutions and government agencies. The commitment shown by National Council members to actively participate and contribute in these meetings has created several opportunities for NAPEI representation and NAPEI voice to be heard. Council Members have taken turns to attend the various Governmental functions and forums and meetings.

Executive Council Meetings

This year also saw regular Executive Council meetings to discuss issues pertaining to the National Council Meetings.

Annual General Meeting 2010

The Annual General Meeting of NAPEI was organised at Hilton Hotel on the 31st March 2010. The AGM saw 42 member institutions represented. The elections went on smoothly and were well conducted by Dato AR Peter as the speaker. The office bearers for a new term of 2010-12 were duly elected. This election saw a number of new members joining the National Council to share their experiences and ideas.

The minutes for the year 2009/10 and the annual budget for the year 2010/2011 were duly approved. However, the AGM requested for an Extraordinary General Meeting (EGM) for approving Audited Accounts for 2009 and appointing external auditor and internal auditors.

Extraordinary General Meeting 2010

An Extraordinary General Meeting was conveyed as per the Rules of NAPEI on 24th July 2010 to approve the Audited Accounts for 2009, annual budget and to appoint internal and external auditors.

NAPEI ACTIVITIES

Training Programmes for Members

NAPEI successfully arranged an excellent package of training programmes for its members. This was due to the trust and belief that Malaysian Industrial Development Authority (MIDA) had in NAPEI. Whilst MIDA funded the entire training programmes amounting to RM 340,000, Open University Malaysia (OUM) conducted these programmes with great success. The programmes conducted in 2010 were as follows:

<u>Date</u>	<u>Training Programme</u>
18-19 Jan 2010	Adopting Buzan Mind Maps for Teaching & Learning
03-04 Feb 2010	Market Branding
24-26 Mar 2010	Strategic Planning
05-07 Apr 2010	Technology Integration in Teaching
18-22 Oct 2010	5D Classroom Assessment and Evaluation
01-15 Dec 2010	Pedagogy on Online Learning

A total of 50 institutions and over 120 staff participated and benefited from these programmes. These training programmes will not have become a reality if not for the untiring efforts of our Deputy President Mr. Raja Mohan.

NAPEI Annual Dinner and Excellence Awards Night

NAPEI once again organised a successful MALAM NAPEI annual dinner and NAPEI Excellence Awards night at Empire Hotel on 25th November 2010. Over 220 representatives of member institutions, associate partners and Government agencies participated in the event. The function was graced by Minister of Human Resources, YB Datuk Dr. S. Subramaniam. We also received encouraging sponsorships from Lim KokWing University of Creative Technology as Platinum sponsor and Gold sponsorship from OUM and Smart Reader Worldwide Sdn Bhd.

This year more member institutions had applied for the 5 categories of awards in spite of more stringent quality requirements. The NAPEI Education Excellence Awards for 2009/10 were awarded as follows:

No.	Institution	Category
1	MAHSA University College	Private University and University College
2	Olympia College	IPTS (large)
3	Saito College	IPTS (medium)
4	SRI College	IPTS (small)
5	Beaconhouse Sri Inai Primary & Secondary School	Primary & Secondary School
6	Smart Reader Worldwide Sdn Bhd	Early Childhood Education Provider
7	Kolej CQ-Tech	Vocational Training Provider

NAPEI Education Fair

Every year NAPEI endorses education fairs by Sureworks Sdn Bhd to secure opportunities for its members at a discounted rate to promote and recruit students. For the first time, NAPEI contracted out our regular education fairs to Challenger Concept to increase the income of NAPEI and to offer a better package to its members to actively promote and market their various courses. We are happy to inform the members that NAPEI for the first time generated a reasonable profit of RM20,000 for 2010 with the participation of various educational institutions. We believe that the popularity and quality of our education fairs would increase the income for NAPEI in the years to come. We are also proud to announce that the response to our June 2011 education fair has been encouraging and we take this opportunity to invite all our members to participate in them fully to utilize them for their promotional and recruitment activity.

Big Skills Conference

Work is currently underway to organise a BIG Skills Conference in Malaysia by NAPEI. This is to be a joint venture with the AEI (Australia) and Ministry of Human Resource. We are happy to announce that several successful meetings have been held the Ministry of Human Resource. This event is set to be a major event for 2011.

REPRESENTATION BY NAPEI

As an Association with memberships ranging from early childhood to universities education, it is of utmost importance that NAPEI expresses its members' views and concerns at the various forums and meetings organized by various government agencies including ministries.

Participation in Government Agencies

NAPEI participated actively in the following forums and strongly advocated the grievances and concerns of private education institutions especially vocational education providers and small education providers.

<u>Date</u>	<u>Meeting</u>	<u>Organised By</u>
21 st June 2010	MQA Dialogue with MAPCU and NAPEI	MQA
29 th July 2010	Sesi Taklimat dan Perbincangan Pengarah Bahagian Pendidikan Teknik dan Vokasional (BPTV) Bersama Pihak Industri	MOE
3 rd Aug 2010	Terhadap 'The Revised Text of the 1983 Regional Convention on the Recognition of Studies, Diplomas and Degrees in Higher Education in Asia and the Pacific'	MQA
10 th Aug 2010	GST and Education Sector dialogue	Malaysian Customs
10 th Aug 2010	"Majlis Perjumpaan Sektor IPTS Bersama IPTS Kurang 300 Pelajar"	MOHE
21 st Sept 2010	Meeting with PSMB and Industry Associations	PSMB
21 st Sept 2010	Economic Transformation Programme (ETP) Open Day	PEMANDU
23 rd Sept 2010	COPPA and Learning Outcomes seminar	MQA
6 th Oct 2010	Forum on the Outcome of Training Needs Analysis (TNA) Study on Digital Content Sector	PSMB
11 th - 12 th Oct 2010	BES Asia 2010 Conference	British Education Suppliers Association
13 th Dec 2010	"Taklimat Pengenalan Pembangunan Instrumen Sistem Pengukuran Kualiti dan Kesetaraan Kolej Swasta"	MOHE
21 st Dec 2010	"Perlembagaan IPTS Bukan Bertaraf Universiti"	MOHE
27 th Jan 2011	"Taklimat dan Kemasukan Data Pelaksanaan IFMS IPTS bagi Projek ISP KPT"	MOHE
8 th Feb 2011	Meeting with PSMB and NAPEI	PSMB

15th Mar 2011

“Strengthen Human Resource Management”

PEMANDU

Two of our Council Members, Dr Justin Xavier and Mr Henry Wong, have been appointed to draft MQA's Guidelines of Good Practices (GGP) for Academic Staff.

NAPEI also expressed its comments on abolishment of UPSR and PMR to major newspapers.

Financial Status

NAPEI has successfully managed the subscription and entrance fees of members for the administration of NAPEI. The various events and activities have ensured a surplus income over the approved budget. Our Treasurer's report will give you more details on our financial status.

The Secretariat

In the year 2010, the Secretariat was re-organised and improved on efficiency where many pending issues have been resolved. We have increased our communication with our members using email and website. There has been suggestions from several institutional members that the NAPEI Secretariat office be moved to a more convenient location closer to the centre of town as members are not able to visit the Secretariat. We have received several rental proposals which would generate an income for our building which the Council is considering.

Finally, we would like to express our heartfelt thanks to all member institutions who have strongly supported the National Council by providing facilities for our various meetings, for participating in the various training programmes, for joining our education fairs as well as for advising, assisting and cooperating with us in all our activities to ensure the continued success of NAPEI.

Thank you.

On behalf of the National Council

Dr. M Rajalingam
Honorary General Secretary